

Report on Summer Internship Readiness Workshop for MBA Batch 2024-2025

Organized By: The Department of Management

Date: 20th May 2024

Time: 1:00 PM – 2:00 PM

Venue: Department of Management, IGDTUW

Head of the Department: Dr. Meha Joshi

Conveners: Dr. Yamini & Mr. Amit Mishra

Overview-

The Department of Management at Indira Gandhi Delhi Technical University for Women (IGDTUW) organized a dynamic summer internship readiness workshop on May 20th, 2024. This workshop aimed to equip MBA 2nd semester students with essential knowledge about internships, their roles during the program, and strategies for making the most of their summer internships to maximize their learning and productivity. The Workshop started with an address by Dr. Meha Joshi who emphasized the importance of learning through internships, the role of self upgradation through various certification programs and aptitude tests. The workshop covered crucial areas such as internship report submissions, industry exposure, skill upgradation, and the development of a strong Training and Placement Office (TPO) team by encouraging Students to take on leadership roles within the TPO team to develop their organizational and leadership skills.

Dr. Yamini provided detailed guidelines for the submission of internship reports, including content structure and submission deadlines. Emphasizing the importance of industry exposure, students were encouraged to engage with professionals, participate in company activities, build networks, and seek learning opportunities. Additionally, guidance on creating video resumes was provided, highlighting the importance of producing concise, professional, and high-quality videos.

Additionally, Mr. Amit Mishra emphasized the importance of skill upgradation courses to enhance their competitiveness, students were encouraged to complete at least two such courses, with recommended options including Tableau, Power BI, Advanced Excel, Python, and Machine Learning. The role of these upgradation courses in enhancing both technical and soft skills was discussed, and students were encouraged to apply new skills during their internships. Furthermore, the workshop called for volunteers to build a robust TPO team, essential for coordinating placement activities and establishing industry connections. The session concluded with a Q&A segment, addressing students' queries, and closing remarks from Dr. Yamini And Mr. Amit Mishra, who emphasized on proactive preparation and excellence in professional endeavors.





